



Ticketing, Bookings, Memberships, E-Commerce, EPOS, CRM, Access Control, Accounting, Reporting

## VMS Special Events



## Introduction

VMS is a software and hardware solution to cater for the complete management of any venue that sells tickets, takes bookings, sells merchandise, provides hospitality or manages area access.

As a modular based suite you can pick the functionality your business needs now and add more modules as you grow.

VMS is easy to use and provides the functionality needed to run any size venue in a single application, at a fraction of the cost of combining separate applications such as Microsoft Dynamics, SAP or Sage.

As you grow VMS will grow with you, no need to worry about your systems keeping up. With VMS you already have all the tools you need. With all your customers' data held securely in a single place, managing your [GDPR](#) data protection requirements becomes easy, more efficient and less costly.

This document describes the [VMS Special Events](#) functionality.



# VMS Special Events

The local sports club is very often at the heart of the community. The majority of our customers (development partners) run special events, mascot programmes, training courses, trials and tournaments for local children, this is where VMS Special Events comes in.

VMS Special Events is used to set up special events like 'Football In The Community' - a scheme where children can register and attend training sessions. Many clubs have a separate system to run their special events which is not linked to their main accounting system. With VMS Special Events it can be, making management of your community projects a lot easier.



Children's details can be recorded, including sensitive medical information required for coaches on training days. Access to this information is secure and can be restricted to authorised staff only.

The details of the instructors / trainers can also be recorded including any qualifications and security clearance if necessary.

The special events are set up and available instructors allocated. Children can be allocated tickets as they request to join the event. Places can be booked online with each session being available. The customer can select the exact days that they would like their child or children to attend.

The screenshot shows the VMS Special Events software interface. On the left, there is a sidebar menu with categories like 'Special Events', 'Academy', 'Birthdays', 'Courses', 'Grants CC', 'Mascots', 'Matchday Experience', 'SCHOOLS', 'Tournaments', 'TOURS', 'YD 16/17', 'YD 17/18', and 'Daily Invoices / Receipts Summary'. The main area displays a list of events for 'YD 16/17' with columns for 'Rank', 'Title', and 'Date'. The list includes events like 'Chesham (Mondays) - U7, US, U8', 'Chesham (Mondays) - U10, U11', 'Coleridge (Mondays) - U12, U13, U14', 'Coleridge (Mondays) - U7, US, U8', 'Coleridge (Mondays) - U10, U11', 'Coleridge (Mondays) - U12, U13, U14', 'Netball (Mondays) - U7, US, U8, U10', 'Netball (Mondays) - U11, U12, U13, U14', 'Widford (Mondays) - U7, US, U8, U10', 'Widford (Mondays) - U11, U12, U13, U14', 'Thetford (Mondays) - U7, US, U8, U10', 'Thetford (Mondays) - U11, U12, U13, U14', 'Roxton (Mondays) - U7, US, U8, U10', 'Roxton (Mondays) - U11, U12, U13, U14', 'Cumberston (Mondays) - U7, US, U8, U10', 'Cumberston (Mondays) - U11, U12, U13, U14', 'Bury St Edmunds (Fridays) - U7, US, U8, U10', 'Bury St Edmunds (Fridays) - U11, U12, U13, U14', 'Luton (Fridays) - U7, US, U8', 'Luton (Fridays) - U10, U11', 'Luton (Fridays) - U12, U13, U14', 'Kings Lynn (Fridays) - U7, US, U8, U10', 'Kings Lynn (Fridays) - U11, U12, U13, U14', 'Peterborough (Fridays) - U7, US, U8', 'Peterborough (Fridays) - U10, U11', and 'Peterborough (Fridays) - U12, U13, U14'. Below the list, there is a 'Venue Management Version 3.01: 1994.09.2008.15' notice.

On the right, there is a screenshot of the Cambridge United Football Club website's ticket booking interface. The page title is 'Cambridge United Football Club' and the subtitle is 'The Official Online Ticket Office'. The navigation menu includes 'TICKETS', 'CLUB SHOP', 'ACADEMY', 'COURSES', 'SCHOOLS', 'YD 17/18', and 'CLUB'. The main content area is titled 'Select Sessions' and displays the following information:

**ELMS BMW 5 a Side Festival - Morning Session - US, U7, U8.**  
 Current season age groups - 2016/17. Enter your team for the Elms Cambridge BMW 5 a side tournament on the pitch at the Cambs Glass Stadium.  
 01 May 2017.  
 Suitable for ages 4 to 12.

Enter the number of people who wish to attend each session:

Session	Number to attend
U7 TEAM 01 May 2017 - 09:30:00-12:30:00 (Full booked)	<input type="text"/>
US TEAM 01 May 2017 - 09:30:00-12:30:00	<input type="text"/>
U8 TEAM 01 May 2017 - 09:30:00-12:30:00	<input type="text"/>
<b>TOTAL COST</b>	<b>£35.00</b>

Buttons: Cancel, Book & Choose More Courses, Book & Checkout.

Footer: Tel: 01223 586500. Academy: 01223586088. Courses: School Holiday Courses. SCHOOLS: 01223 520770. YD 17/18: 0122302770. Cookies Policy. Powered by Nexus Management Systems.

# VMS Reporting

As with everything, if it goes through VMS it can go in a report and anything booked through VMS Special Events is no different.



Order	Status	Participant	Parent/Guardian	Order Outstanding	Sessions Contact / Coach
195843	Completed	Dan Back	Daniel Back	0.00	<b>FREE TASTER COMB</b> Comberton Village College 29/11/2017 16:45:00 - 17:45:00 <a href="#">Add participant</a>
195185	Completed	Mason backler-ogrady	leanne ogrady	0.00	<a href="#">Dan Back (195843)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
196115	Completed	Jacob Booth-Brown	Emma Booth-Brown	0.00	<a href="#">Dan Back (195843)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
195790	Completed	Harry Bradley	Keith Bradley	0.00	<a href="#">Mason backler-ogrady (195185)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
195561	Completed	Daniel Brignell	Darren Brignell	0.00	<a href="#">Jacob Booth-Brown (196115)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
196550	Completed	Bilal Gheisima		0.00	<a href="#">Harry Bradley (195790)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
196906	Completed	Ashton King		0.00	<a href="#">Daniel Brignell (195561)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
195820	Completed	ruari Knight		0.00	<a href="#">Bilal Gheisima (196550)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
196001	Completed	Pranav Sharma		0.00	<a href="#">Ashton King (196906)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
195800	Completed	Theo Sutton	A Sutton	0.00	<a href="#">ruari Knight (195820)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
					<a href="#">Pranav Sharma (196001)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
					<a href="#">Theo Sutton (195800)</a> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <a href="#">Move</a>
<b>11 booked</b>					

Created 10/11/2017 12:49:05. Last updated 10/11/2017 13:54:12 by Gareth May on 02/232/119/195 [Autobase report](#)

Reports of attendees, special requirements, parent's consent and contact details can be printed for the instructors on the day in the form of a register.



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